

LETTER FORM
TO BE SENT TO NEIGHBORS REGARDING SUBDIVISION PUBLIC HEARING

DATE: _____

Dear _____,

In accordance with the Town of Jewett Subdivision Regulations, I/We are notifying you as a neighboring property owner that the Town of Jewett Planning Board will be holding a Public Hearing

on: Thursday _____ at _____ PM
[MONTH, DAY, YEAR] [TIME]

at: Municipal Building
3547 Route 23C (Beaches Corner)
Jewett, New York

regarding my/our Application for Subdivision on the property located at: _____

Tax Map No _____ Zoning District _____

I/We are requesting Subdivision of: [describe Subdivision acreage & Number of new lots] _____

Any one who is concerned with this matter may address the Board at the Public Hearing, or write to them at:

TOWN OF JEWETT PLANNING BOARD
PO Box 132
Jewett, NY 12444

Letters must be received by the Planning Board prior to the Public Hearing. In addition to mailing the letter, a copy may be faxed to 518-263-3758 to ensure timely receipt.

Sincerely,