LETTER FORM
TO BE SENT TO NEIGHBORS REGARDING SITE PLAN REVIEW PUBLIC HEARING

DATE: _____

_____
_____
_____

Dear_____,

In accordance with the Town of Jewett Site Plan Review Law, I/we are notifying you as a neighboring property owner that the Town of Jewett Planning Board will be holding a Public Hearing

on: Thursday _____ at _____PM
[Month, Day, Year] [Time]

at: Town of Jewett
Municipal Building
3547 Route 23C (Beaches Corner)
Jewett, New York

regarding my/our Application for Site Plan Review on my/our property located at: _____

_____

Tax Map No _____ Zoning District _____

I/We are requesting a Site Plan Review for: [identify Use and reason] _____

_____

_____

Any one who is concerned with this matter may address the Board at the Public Hearing, or write to them at:

TOWN OF JEWETT PLANNING BOARD
PO Box 132
Jewett, NY 12444

Letters must be received by the Planning Board prior to the Public Hearing. In addition to mailing the letter, a copy may be faxed to 518-263-3758 to ensure timely receipt.

Sincerely,